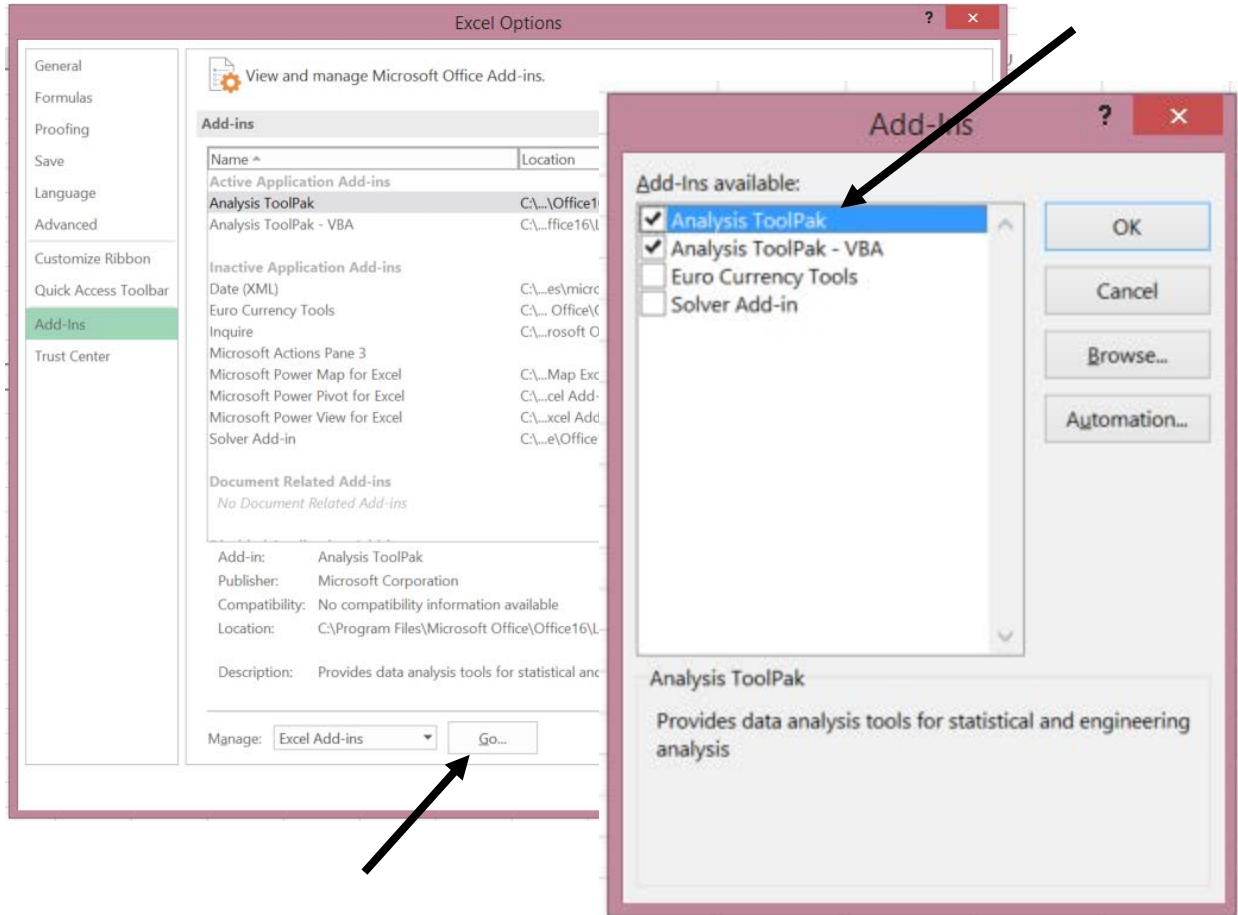


Installing the Analysis ToolPak in Excel 2016

Please note which operating system you are using. The installation process for adding the ToolPak differs between Mac and PC.

Installing the Analysis ToolPak on Windows

1. Select the File tab
2. Select Options
3. Select Add-Ins
4. Under Manage click "Go." Then "Excel Add-Ins" is selected, and click Go.
5. Check the Analysis ToolPak and Analysis ToolPak VBA buttons and click OK
6. Excel will install the Analysis ToolPak automatically, and you can locate it by clicking the Data tab



Installing the Analysis ToolPak on Mac

7. Select Tools at the top of your screen and choose “Add-ins” from the dropdown menu.
8. Check the Analysis ToolPak and click OK
9. Excel will install the Analysis ToolPak automatically, and you can locate it by clicking the Data tab

Troubleshooting Note: If you have completed steps above and the Analysis Toolpak button is not showing in the Data tab, try closing Excel, restarting Windows, and the restarting Excel.

